

BOOKKEEPING – TAX – IT SOLUTIONS

TAX DOCUMENTS CHECKLIST

Slip

- T4 Employment Income
- T3 Statement of Trust Income
- T4A Pension/Annuity/Other income
- T4A -OAS Old Age Security income
- T4-AP Canada Pension Plan
- o T4E El Benefits
- RRSP T5 Bank Interest or Taxable Dividends
- T5003 Statements of Tax Shelter Information
- o T5007 Social assistance or workers compensation benefits
- T5008 Investment Income
- o T2200 Declaration of Condition of Employment
- o T2201 Disability Tax Credit Certificate
- o T2202 Tuition and enrollment certificates

Receipts

- o RRSP contribution
- Professional union dues
- Medical expenses
- Charitable donations
- o Political contributions
- Child care expenses
- Moving expenses
- o Interest paid on student loans
- o Rent paid or property taxes

Others

- o Sale of Principal Residence
- o Sale of stocks, bonds or real estate
- o Business & Rental Income and Expenses
- o Disability tax certificate
- o T2200 Declaration of Conditions of Employment
- Foreign Property Disclosure
- Notice of Assessment
- o Rental income and expenses